



Capacity Building Event (CBE) Evaluation Form

Name of CBE:	NTDCP Financial Management System Strengthening	Date:	20/06/12
END Facilitator(s)	Kingsley Forimpany		

1. Please rate the CBE in the following areas	Not At All		Some what		Very
a. How relevant was this CBE for your organization?	1	2	3	4	5 ✓
b. How useful was this CBE for you in your daily work?	1	2	3	4 ✓	5
c. How much did this CBE increase your willingness to make changes in your organization?	1	2	3	4 ✓	5
d. How much did this CBE increase your ability to make changes in your organization?	1	2	3	4 ✓	5
e. How much did this CBE increase your willingness to mentor others in the topics covered by this CBE?	1	2	3	4	5 ✓
f. How much did this CBE increase your ability to mentor others in the topics covered by this CBE?	1	2	3	4 ✓	5 ✓

2. Please list the three most important things you learned during this CBE:

a. FORECASTING

b. PLANNING

c. MONITORING

3. Please list the elements of this CBE that were the most effective in helping you learn new information and skills:

Capacity Building Event (CBE) Evaluation Form

4. Please provide one clear example of how your work or your organization will change as a result of this CBE.

The CBE will will enable the establishment of financial monitoring systems for the programme.

5. Please describe additional assistance, if any, you need to be able to implement what you've learned at this CBE. Be as specific as possible.

6. Please indicate the extent to which you agree or disagree with the following statements	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA
The objectives of this CBE were met	1	2	3	4	✓5	NA
CBE design reflected careful planning and organization	1	2	3	4	✓5	NA
CBE technical content/skills were presented in a way participants could understand	1	2	3	4 ✓	5	NA
Facilitators displayed high level understanding of technical concepts relevant to CBE	1	2	3	4	✓5	NA
Facilitators encouraged active involvement of all participants	1	2	3	4 ✓	5	NA
Facilitator's language and behavior demonstrated respect and sensitivity to diversity among participants	1	2	3	4	✓5	NA
Adequate time and structure were provided for participants' reflection on new information and skills	1	2	3	✓4	5	NA
Adequate time and structure were provided for participants to share experiences and insights	1	2	3	✓4	5	NA
Adequate time and structure were provided for participants to plan for next steps	1	2	3	✓4	5	NA
Adequate time and structure were provided for participants to practice new skills and knowledge	1	2	3 ✓	4	5	NA
Use of audio visual aids enhanced the quality of the CBE	1	2	3	✓4	5	NA



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6. Please indicate the extent to which you agree or disagree with the following statements	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA
The venue was comfortable and appropriate for CBE	1	2	3	✓ 4	5	NA
Refreshments (Tea breaks and Lunch) were adequate	1	2	3 ✓	4	5	NA
Refreshments were of good quality	1	2	3 ✓	4	5	NA

7. If you were given the task of revising, adjusting, or redesigning this CBE, what specific recommendations would you give for improvement?

8. Please provide any other comments on this CBE.